



NYC Sightseeing & Shopping Trip

*2017 Camper Info

ILC offers a **New York City Sightseeing and Shopping Trip** to all *international* campers during the middle of Session 1, 2 and 3. This overnight trip is a great opportunity for campers from different countries to explore New York City in a safe, fun, and educational as well as have a great day of American shopping. The trip takes place over lazy day so campers who go will miss only one regular camp day. That being said, campers who sign up for this trip will not be able to go on the Lazy Day Trip. (Click [here](#) for more details on Lazy Day & Lazy Day Trips)

The 2017 NYC Sightseeing & Shopping Trip dates for each session are:

SESSION 1	SESSION 2	SESSION 3
Sunday, July 2 nd - Monday, July 3 rd	Sunday, July 16 th to Monday, July 17 th	Sunday, July 30 th to Monday, July 31 st

TRIP OVERVIEW **Subject to Change → Exact Itinerary NOT Set*

DAY #1: Exploring New York City:

Campers will leave ILC early in the morning and travel approximately 3 hours by van or bus to the amazing New York City where the group will:

- Take in views of New York City and the Statue of Liberty on an exciting boat ride around the island,
- Tour 2-3 of Manhattan's classic sightseeing attractions **Exact attractions not confirmed for 2017, see below for prior year*
- Catch a baseball game, one of America's great past-times, at either Yankee's Stadium or Citi Field, AND
- Explore *Times Square* and dine at a great New York restaurant in the heart of it

All meals will be provided throughout the day. Campers will be given cash for spending money from their camper account for other purchases they may have during the day and for shopping the next day. See below for more information about this.

At the end of the day, campers will travel about 45 minutes outside of the city where they will spend the night at a hotel near the shopping destination for the next day. Campers will be roomed by gender with no more than 4 campers per room. Accommodations are included in the price.

DAY #2: American Outlet Shopping:

After breakfast at the hotel, the group will take a quick ride to New York's Woodbury Common Premium Outlets. This enormous outlet mall houses over 220 legendary stores. Campers will have 5 to 6 hours to shop. Lunch will not be provided however the outlet mall has many different food options. Please visit https://www.premiumoutlets.com/outlets/store_listing.asp?id=7 for a complete listing of stores and map of the outlet mall. In the afternoon, the campers will depart the outlets and head back to ILC. The ride is about 2.5 hours. The group will stop for dinner in route provided by ILC and be back at camp that night.

PRICE INFORMATION

Trip Price = \$350.00 *(Transferable and Fully Refundable Until The First Day of the Session)*

This price includes: Transportation to, from, and within all trip destinations, All tour, game, and attraction tickets in New York City. and All meals except for Lunch on Day #2 at the Outlets.

Additional Costs for Spending Money *(Unused Funds are Fully Refundable at Anytime)*

Campers require *Spending Money* for souvenirs, snacks, and shopping while on the trip. Due to differences in currency, ILC offers to provide this to the campers for you via their Camper Account. Campers signed up will request \$ spending money a few days before the trip and be given the requested amount, if allowed, when they depart for NYC. Parents can deposit funds into their campers general piggy bank account OR specify an amount by pre-funding their camper's Trips and Trip Spending account. See below for instructions on how to do this. Our \$200 recommended Camper Account deposit per camper per session does NOT take into account any spending money for trips.

Click [here](#) for more information about ILC Camper Accounts.

Many campers may bring Cash or Cards with them to be used as spending money. That is totally fine, however ILC encourages campers to refrain from keeping money and valuables in their bunk while at camp. Our office provides a safe where campers can store their valuables. Upon arrival, any campers wishing to do this can give the items to the counselor who picks them up or turn it into the office as soon as they can. ILC is not responsible for lost or stolen items from the cabins. They will be given their requested amount in cash when they leave for the trip.

EXAMPLE 2016 TRIP ITINERARY

JULY 17 TH - JULY 18 TH , 2016: NYC SIGHTSEEING AND SHOPPING TRIP ITINERARY	
Day #1	Day #2
06:30 AM DEPART ILC	10:00 AM DEPART HOTEL (MIDDLETOWN, NY)
10:00 AM ARRIVE AT CIRCLE LINE TOURS PIER 83 .	10:30 AM ARRIVE AT WOODBURY COMMONS
12:00 PM DEPART CIRCLE LINE TOURS PIER 83	05:00 PM DEPART WOODBURY COMMONS
12:30 PM ARRIVE FOR LUNCH/EXPLORING AT TIMES SQUARE	06:00 PM ARRIVE TGIFRIDAYS (MIDDLETOWN, NY)
03:30 PM ARRIVE AT EMPIRE STATE BUILDING	07:30 PM DEPART DINNER RESTAURANT
05:00 PM ARRIVE 9/11 MEMORIAL MUSEUM	09:00 PM ARRIVE AT ILC
07:30 PM ARRIVE YANKEES STADIUM (Gate 4)	
11:00 PM ARRIVE AT HOTEL (MIDDLETOWN, NY)	

CAMPINTOUCH DIRECTIONS: *Sign Up for the International NYC Trip*

**Click [here](#) for full instructions on completing the entire additional options form*

HOW TO LOGIN TO YOUR CAMPINTOUCH FAMILY ACCOUNT

1. Click [here](#) to access the LogIn page.
2. Enter your email address associated with our system and password.
 - Forgot your password? No problem.
 - a. Click on the [Retrieve/Set Password](#) link on the bottom right corner of the grey box.
 - b. A [Retrieve Password](#) box will pop up. Enter / confirm the email address. Click [Send E-mail](#)
 - c. A reset email will be sent to from automation@campminder.com, (if it does not appear in your inbox, check your spam folder, although that usually does not happen). Open the -mail and click on the [Retrieve/ Set Password](#) link inside. You will be directed to a new page where you can follow the prompts to reset your password.
3. Click the [Log In](#) button on the bottom left corner of the grey box. You will be directed to the CampInTouch Welcome Page - **This is your ILC Family Account!**

HOW TO ACCESS ADDITIONAL OPTIONS FORM

1. From your ILC CampInTouch welcome page click on the link:
 - [Forms & Documents](#) beneath [Forms Dashboard](#)
2. You will be taken to a page that shows your camper's application along with a ton of supplemental forms and documents for summer 2017:

Applications, Forms & Documents

For families with **more than one camper enrolled, each camper will have their own set of information. The NAME of the camper will be listed first, followed by a list of all forms and documents.*
3. Access the Additional Options Form. Keep in mind that this form is NOT REQUIRED and can be updated after submission.
 - a. If it is your **first time adding an additional option**, click on:

FORM - Additional Options to the left of a icon
 - b. If it you are **changing additional options for a completed form**, click on:

FORM - Additional Options to the left of a icon
5. The page will reload to the form titled:

ADDITIONAL OPTIONS

***Make sure the camper listed in blue beneath the form title is the one you are intending to complete the form for.*

HOW TO SIGN UP/ALLOCATE SPENDING MONEY FOR THE NYC INTERNATIONAL SHOPPING TRIP

1. From the Additional Options Form, click on the link:

[Show International NYC Trips Options](#) beneath

International NYC Trips

2. The 2017 International NYC Trips available to your camper are based on their enrolled sessions. A sign up line and a spending amount line will be listed beneath the description for each trip. Click the check box to the left of:

Trip Sign Up (NYC Trip, Session ☺)

AND /
OR

Spending Money (NYC Trip, Session ☺)

TO SIGN UP FOR THE TRIP

TO DEPOSIT SPENDING MONEY FOR THE TRIP

THEN, Enter the Amount in the Quantity Field

***Once clicked, checked items will turn from a GREY HIGHLIGHT to a BLUE HIGHLIGHT*

Submit

3. Once you have added your desired options, scroll to the bottom of the page and click

4. An **Optional Activity Form** window will pop up confirming that the changes to the form were saved.

Your camper is now signed up for an International NYC Trip and / or spending money for the trip has been deposited!

The additional cost is NOT charged to your credit card at the time of sign up but rather added to your family financial statement.

Continue for payment instructions.

5. Decide how you plan to pay for the trip and/or spending money and proceed appropriately. Either:

PROCESS THE PAYMENT YOURSELF

Pay immediately on your own via the financial management AND / OR section of your CampInTouch account.

If decided to follow this payment plan, continue to step #5.

HAVE ILC PROCESS THE PAYMENT

Have the charges applied to your family statement. This will enroll you in our autopayment plan:

- **FOR SIGN UPS BEFORE APRIL 30TH, 2017** → ILC will charge your card on file for the balance due on **May 1st, 2017**
- **FOR SIGN UPS AFTER APRIL 30TH, 2017** → ILC will charge your card on file for the balance due on **Camp Start Date**

If decided to follow this payment plan, your sign up is complete!

6. From your ILC CampInTouch welcome page click on the link **Financial Management** beneath **Your Family**

7. You will be taken to a **Financial** page that shows the financial information on file. Click **Make Payment**

8. A **Make Payment** box will pop up.

a. Type in the amount of payment in the **Amount** \$ field. **The cost of the trip is \$350.00 + spending \$**

b. Select the **Use card** to the left of the card you would like to charge.

△ If the card you would like to use is NOT listed, click to view the [CampMinder How To Guide - Financial Management](#) and follow the directions in the section HOW TO ADD, EDIT, OR DELETE CREDIT CARDS ON FILE

c. Click **Make Payment** on the lower right corner to complete the process. A receipt for the payment will be emailed to you.

Your International NYC Trip and / or spending money for the trip has been paid for!