



2016 CAMPER INFO

Camper Accounts

If you are new to ILC, we set up a "pocket money" account for each camper. In ILC lingo, this is referred to as their camper or piggybank account. This small bank account can be used throughout each camper's stay for various items.

WHY DOES ILC DO THIS?

We encourage all campers and families to take advantage of this service for a few reasons.

First, we have found it a better and safer solution to keeping cash in the campers' possessions. This eliminates the chance of money becoming lost or stolen.

Second, we believe in supporting our campers to gain independence at ILC. One of the many ways we accomplish this is by allowing campers to have a small bank account that they are able to manage. Although there are many possible parental controls for this account (which are set up through our *Camper Account Parental Controls Form*), we find it is a great opportunity for our campers to think and learn about money, budgeting, and spending. Here are a few suggestions to help your camper manage their money:

- Talk with your camper before they come to camp about your expectations with their bank account.
- Have your camper take some personal ownership of their own account by contributing some of their own money to it. Many families in the past have "matched" their camper's savings.
- Let your camper be independent in their decisions at camp with this small account.
- Understand your camper when setting up the parental controls.

WHAT IS THE MONEY USED FOR?

Listed below are brief explanations of the possible transactions that the account can be used for. This information will be helpful for filling out the *Camper Account Parental Controls Form*.

PIGGY BANK	During meals, campers have the ability to go to the "piggy bank" and buy stamps, phone cards, or withdrawal cash for use in the soda machines. Campers are limited to take out \$5 per day.
EXTRA CANTEEN	During the evening, we open up a canteen that sells candy, soda, and pizza. We offer a free candy and soda to each camper, however they can charge their accounts for pizza or extra of the other items. Also, during the afternoon we have a golf cart that sells various ice-cream treats to campers who wish to buy them.
PIZZA PARTIES	We provide the opportunity for campers or their families to purchase a pizza party for their bunk or group of friends. The pizza is delivered to the camper's bunk after the evening activity on the night desired. This can be charged to their camper account or purchased directly through the <i>Pizza Party Order Form</i> located beneath the forms and documents section of your CampInTouch account.
DEPARTMENT SHOP PURCHASES	<p>Campers are able to purchase some supplies and clothing from our departments and the camp store using. This includes:</p> <ul style="list-style-type: none"> • Magic Tricks from our Trick Shop. • Magic Cards and Supplies from our Dungeon Shop, • Diablos and Juggling Equipment from our Circus Shop, and • ILC clothing and gear from our Camp Shop <p>NOTE: These purchases can be restricted or limited on the <i>Camper Account Parental Controls Form</i></p>

<p>LAZY DAY TRIPS</p>	<p>We set up a trip in the middle of each session on what we call "Lazy Day." The trips vary by session but cost between \$60 and \$85. Please see the <i>Lazy Day Trip Information</i> document on our website or beneath the forms and documents section of your CampInTouch account for more detailed information on Lazy Day trips by session.</p>
<p>OTHER OFF-CAMP TRIPS</p>	<p>We offer many great other optional trips throughout each session. Dates and exact prices are not preset, however below is a general overview of trips we have done in the past:</p> <ul style="list-style-type: none"> ● Sports Games – Campers often travel to other camps to compete in sports. While no cost to travel, the teams often stop for ice-cream or a treat on their way back to celebrate a victory or mourn a loss. ● Houdini Trip – Each session our Magic department takes enthused campers to the Harry Houdini Museum located an hour from ILC. Here, these campers can further their magic education. After, the group enjoys a buffet dinner at a Chinese restaurant nearby. The price of this trip ranges between \$40 and \$50 depending on the amount of campers to go. ● Arlo's and/or Rooney's Trips – Throughout each session, our management staff take campers on trips to a local ice-cream and convenience store 10 minutes from ILC. This often occurs if a camper surpasses a goal they set in one of their activities or a bunk receives a certain amount of perfect scores in their daily cleaning inspection. While no cost to travel, campers often purchase treats at these stores. ● Wayne County Fair – Once a summer our county throws a fair with all sorts of rides and treats. Here, campers get to experience a traditional country fair. This trip costs between \$30.00 and \$40.00 depending on the amount of campers who go. This price includes tickets, unlimited rides, and \$10.00 spending money. ● Other Off-Camp Trips – Please remember, this list is not exhaustive because every summer different counselors come up with new ideas for trips that compliment their programs. <p>Note: Our policy is to allow campers going on any of these trips to take more than the \$5 limit from their account. You can limit the amount of money to be taken on these trips on the <i>Camper Account Parental Controls Form</i>.</p>

HOW TO MAKE A DEPOSIT AND SET UP YOUR CAMPER ACCOUNT

There are two steps you need to take to complete the process of setting up your camper's account:

<p>DEPOSIT FUNDS INTO THE ACCOUNT (\$150 / Session / Camper Recommendation)</p>	<ol style="list-style-type: none"> 1. Log Into Your CampInTouch Account: <ul style="list-style-type: none"> ○ Click here to access the Log In page for your account. NOTE: If you do not remember your password, click on the <i>Retrieve/Set Password</i> link on the lower right hand corner of the page – Confirm the e-mail address and click on the SUBMIT box. A rest e-mail will be sent. The e-mail will be from automation@campminder.com, (if it does not appear in your inbox, check your spam folder, although that usually does not happen). Open the e-mail and click on the <i>Retrieve/Set Password</i> link inside. You will be directed to a new page where you can follow the prompts to reset your password. ○ Once you are logged in, you will be directed to the CampInTouch HomePage – This is your ILC Family Account! 2. Deposit Funds into your Camper's Account <ul style="list-style-type: none"> ○ From your ILC CampInTouch HomePage, scroll down to the YOUR FAMILY section and click on the <i>View Piggy Bank Account</i> link next to the green wallet icon. ○ A new page will load, be sure that "2016" is shown after Select a Season. ○ The grey box will show the camper's piggy bank balance for 2016. ○ To add funds, Click on the grey FUND button all the way on the right <ul style="list-style-type: none"> ○ A new yellow window will pop up – Enter the amount you would like to deposit in the box next to the "Amount to Fund" field ○ All credit cards we have on file will be listed below the CREDIT CARDS label – Click the radio button to the left of the card you would like to use to make the deposit. ○ Click the grey FUND ACCOUNT on the lower right hand corner of the window ○ Your deposit is now complete!
<p>COMPLETE THE CAMPER ACCOUNT PARENTAL CONTROLS FORM ONLINE (Optional)</p>	<ol style="list-style-type: none"> 1. Click here to access the Log In page for your account. 2. Use your email address associated with ILC as your Log In. Once you are logged in, you will be directed to the CampInTouch HomePage – This is your ILC Family Account! 3. From your ILC CampInTouch HomePage, scroll down to the FORMS DASHBOARD section and click on the <i>Forms & Documents</i> link next to the yellow pencil icon. 4. You will be sent to a new page. Each enrolled camper will be listed in alphabetical order with a complete list of forms and informational PDF's below. Click on the link for "FORM – Camper Account Parental Controls." NOTE: It will not be in bold because the form is NOT mandatory. 5. Complete the questions and verify the form. Press the grey SUBMIT button when complete.

TRIP & TRIP SPENDING ACCOUNT - NEW!

This year, we have created an additional piggy bank account to designate funds for Lazy Day and other Trips. While we still recommend \$150 total per session per camper, you can now designate a portion of those funds for Lazy Day Trips and other trips. See "**2016 Lazy Day & Lazy Day Trips**" PDF for information and prices of the trips.

*** USING THIS ACCOUNT IS COMPLETELY OPTIONAL!

HOW TO FUND THE TRIP & TRIP SPENDING ACCOUNT

1. Log Into Your CampInTouch Account:

- Click [here](#) to access the Log In page for your account. **NOTE:** If you do not remember your password, click on the [Retrieve/Set Password](#) link on the lower right hand corner of the page - Confirm the e-mail address and click on the **SUBMIT** box. A reset e-mail will be sent. The e-mail will be from automation@campminder.com, (if it does not appear in your inbox, check your spam folder, although that usually does not happen). Open the e-mail and click on the [Retrieve/Set Password](#) link inside. You will be directed to a new page where you can follow the prompts to reset your password.
- Once you are logged in, you will be directed to the CampInTouch HomePage - This is your ILC Family Account!

2. Pre Pay for Your Camper's Lazy Day Trip:

- From your ILC CampInTouch HomePage, scroll down to the **FORMS DASHBOARD** section and click on the [Forms & Documents](#) link next to the **yellow pencil icon**.
- Navigate to the **Additional Options Form** by clicking on the link to the right of the form name.
- Complete the form by scrolling down beneath the **LAZY DAY TRIP - PREPAYMENT** description and click on the [Show Lazy Day Trip - Pre Payment link](#). Select the box to the left of the desired trip you would like to pre pay for.
- Click on the **SUBMIT** button on the lower right hand corner of the box to complete the form.
- A confirmation box will pop up saying you have successfully completed the form.

3. Make a Payment:

- From your ILC CampInTouch HomePage, scroll down to the **YOUR FAMILY** section and click on the [Financial Management](#) link next to the **yellow \$ icon**.
- Scroll to the bottom of the page. Make sure the correct season is selected (2016).
- Beneath the season, a summary of all charges and payments will be listed by each camper enrolled, along with your family totals. **NOTE:** To see more detailed information about financial transactions, click on the [VIEW STATEMENT](#) button on the lower left hand corner of the page. Your family billing statement will download as a PDF. Once opened, all **CHARGES/ CAMPER DISCOUNTS** will be listed on the left by date by camper. You can also see each Camper's enrolled sessions for the 2016 summer. All **PAYMENTS / FAMILY DISCOUNTS OR CREDITS** (i.e. Pay-In-Full or Prior Year Credits) will be listed on the right by date. Your **Family Balance** will be shown in **BOLD** beneath the right-hand column.
- To make a payment, click on the **MAKE A PAYMENT** button on the lower right hand corner of the Financial Management page. A pop up box titled **MAKE PAYMENT** will appear. Enter in the amount you would like to pay (\$325) and choose the radio button next to the credit card on file you would like to use. Click on the **MAKE PAYMENT** button on the lower right hand corner of the box to complete the process. **NOTE:** Follow the directions in the section below to add or edit your credit cards on file.
- A receipt for the payment will be e-mailed to you!

We hope this sums up our Camper Account Service for you. Remember, any unused funds at the end of your camper's stay will be returned to you. Please contact us at anytime if you have any questions or concerns.

